How to order as a holiday guest at my-Regio.shop

You spend your **vacation in a house** that gives you **the opportunity to order goods ONLINE**.

So you can order comfortably during your stay - the **supplier will then bring the goods to your accommodation**. The **billing** will be done **by the host directly** on site.

1. Log in to my-Regio.shop

You will receive an email from your host with a link.

Click on the link in the **confirmation mail** or alternatively: click on the **link of your host** and **insert the access key**, which your host created when entering the Guest Data for your stay.

To the order form



Your Access Key

2. Place a new order

After logging in you will immediately be able to order.

- First you can see your travel dates on the left you can order during this period.
- > Next you select **when the delivery should arrive**.
- You can sort and search for products.



Please pay attention to the order deadline and the delivery date for the products!

To the order form

Add the goods to the orange shopping cart by pressing the + button or entering a quantity. The product quantity will then be

displayed in the orange shopping cart.

Symbol explanation

| 2 | |
|--------|--|
| Symbol | Meaning |
| Ź | In shopping cart, but not yet ordered. |
| Ŷ | Bindingly ordered. The order can be changed until the order deadline. |
| Ť | Product has been ordered bindingly and can not be changed. The order is placed with the supplier. |
| | Product has been ordered bindingly and can not be changed. The order is placed with the supplier. |
| - | Product was delivered. The process is finished. |
| Ŕ | On the evaluation page 🐂 next to any completed order, there is a conflict symbol 🙀 . Click on it and give a reason for the conflict (e.g. "Product was not included in the delivery.") and enter the quantity delivered in the quantity field. The supplier receives a notification about this conflict and possibly corrects the invoice accordingly. |

3. Check shopping cart an submit order

| | My Cart Birkenhof - Gaudergasse 22, 6280 Zell am Ziller, Österreich Delivery on Mondey, 31.05.3021 Bisielerei Wum GmbH - Dorthöck | | | | | | | | |
|--------------------|--|---|---|---|---|--|---|--|---|
| + | Name | Quantity | 0.2021 Defore 18/00 1 | | Mult. | Unit | Total | Status | |
| ingen unten | Roll 1 Stillek | • | 5 | + | 5 Stock | | € 2,25 | ė | × |
| eg. last day of | - KORNMEX Alctin 5 pieces of correct pastry mixed 5 Bitlink | * | 1 | + | 5 Stück | € 5,05 | € 5,05 | â | × |
| | Delvery Surcharge | | | | | | € 0.50 | | |
| | | 30 by clicking on t | ne following button, v | mere | by you also | | | urcharg | es. |
| | * * | Delivery on Monday, 31.05.2021 Bisberrei Warm GmbH - Donfhisck Order Daafie: Pole onders for Monday, 31.05.2021 b Mone more unter Ruit 1 Stick Ruit 1 Stick Control Contro | believery on Monday, 31:05.2021 Bischerri Wum GmidH-Derblack Order Deadliner, Place onders for Monday, 31:05.2021 betwe Survay, 30:0 Name Country Name Country Rait 1 Billick Jack Country Bisch Country Home Country Statistics Country Home Country Ho | belivery on Monday, 31:05:2021 Biskerrei Wum Gmith - Derfhäck Order Deadline: Pisce onder für Monday, 31:05:2021 betree Sunday, 30:05:5021 betree 18:00 1 Nome Cuantity regren unter Ruft 1 Stick Ruft 1 Stick KOTMASY: Absin 5 pieces of comed parking mixed 5 KOTMASY: Absin 5 pieces of comed parking mixed 6 KOTMASY: Absin 5 pieces of comed parking mixed 6 KOTMASY: Absin 5 pieces of comed parking mixed 6 KOTMASY: Absin 5 pieces of comed parking mixed 6 KOTMASY: Absin 5 pieces of comed parking mixed 6 KOTMASY: Absin 5 pieces of comed parking mixed 6 KOTMASY: Absin 5 pieces of comed parking mixed 6 KOTMASY: Absin 5 pieces of comed parking mixed 6 KOTMASY: Absin 5 pieces of comed parking mixed 6 KOTMASY: Absin 5 pieces of comed parking mixed 6 KOTMASY: Absin 5 pieces of comed parking mixed 6 KOTMASY: Absin 5 pieces of comed p | belivery on Monday, 30.05.021 Biolevel Wum Graht- Dorfkick Order Dealine. Place orders for Monday, 31.05.2021 before 80.021 order Dealine. Place orders for Monday, 31.05.2021 before 80.021 order Dealine. Place orders for Monday, 31.05.2021 before 80.021 order Dealine. Place orders for Monday, 31.05.2021 before 80.021 order Dealine. Vol Torrel Place orders for Monday, 31.05.2021 before 80.021 order Dealine. Vol Torrel Place orders for Monday, 31.05.2021 before 80.021 order Dealine. Vol Torrel Place orders for Monday, 31.05.2021 before 80.021 order Dealine. Vol Torrel Place orders for Monday, 31.05.2021 before 80.021 order Dealine. Vol Torrel Place order for Monday, 31.05.2021 before 80.021 order Dealine. Vol Torrel Place order for Monday, 31.05.2021 before 80.021 order Dealine. Vol Torrel Place order for Monday, 31.05.2021 before 80.021 order Dealine. Vol Torrel Place order for Monday, 31.05.2021 before 80.021 order Dealine. Vol Torrel Place order for Monday, 31.05.2021 before 80.021 order Dealine. Vol Torrel Place order for Monday, 31.05.2021 before 80.021 order Dealine. Vol Torrel Place order for Monday, 31.05.2021 before 80.021 order Dealine. Vol Torrel Place order for Monday, 31.05.2021 before 80.021 order Dealine. Vol Torrel Place order for Monday, 31.05.2021 before 80.021 order Place order for Monday, 31.05.2021 order Place order for Monday, 31.05 | believery on Monday, 31:05.2021 Biolecent Wurm Gondahl - Ourhisck Order Dealline: Place onders for Monday, 31:05.2021 before 50:003y, 30:05.2021 before 10:00 ' Part Biolecent Wurm Gondahl - Ourhisck County | believery on Monday, 31:05:2021 Biolever Varue Monday, 31:05:2021 betroe Sunday, 30:05:2021 betroe 18:001 Sorder Deadline: Place onsets for Monday, 30:05:2021 betroe 18:001 Market Varue Monday, 31:05:2021 betroe | belivery on Monday, 31.05.2021 Biskeer Warm Galanti- Conflicts Order Deadline: Place orders for Monday, 31.05.2021 betters Sunday, 31.05.2021 betters 150.01 Matt. Unit Total Price Catantity Matt. Unit Total Price Catantity Matt. Unit Total Price Catantity Matt. Unit Total Price Catantity Catanti | belivery on Monday, 31.05.2021 Biskeer Warm Gabati- Conflicts Order Dealline: Place orders for Monday, 31.05.2021 betters 50.01 Mat. Unit Technik Reid 1 Stick A Reid 1 Stick Conflict Status Conflict Status |

To complete your order, check the shopping cart again by clicking on the orange shopping cart.

Here you will find a summary of your selected products.

Click on **ORDER FOR A CHARGE** below and the goods will be delivered to your accommodation.

After the order deadline, a confirmation will be sent by email.

Billing will be carried out by the host directly on site at the end of the trip.